



# WORKING WITH VOLUNTEERS

More often than not we will need to have volunteers helping with our projects.

Below are some helpful tips to help with finding your volunteers and keeping them happy:

- Let other people know you need help, and what specifically you need help with.
- Give volunteers tasks they can see through to completion.
- Have ongoing communication with your volunteers. Make sure they are supported and know what to do.
- Find out strengths of volunteers so that you can best match them with tasks.
- Not all help is good help. Be careful or a volunteer could cost you more work than they save.
- Find out why volunteers want to be involved. Do they have an agenda? It's good to know up front.
- Get clear on what commitment people are able to make.
- Look after your volunteers. Feed them, give them water, sunscreen, whatever else they need to be comfortable and happy.
- Remember to thank them in person and in any speeches.